

**MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY**

MINUTES – REGULAR MEETING

April 25, 2023 – 7:00 PM – MHS Auditorium

A meeting of the Board of Education will be held this day in the Manville High School Auditorium. The order of business and agenda for the meeting are:

I. CALL TO ORDER – Board of Education Vice President Timothy Kenyon - 7:01 p.m.

II. OPEN PUBLIC MEETING STATEMENT – Mr. Kenyon

According to provisions of C231, P.L. of 1975, proper notice of this meeting was made on January 29, 2023, by mail to the Borough Clerk and official newspapers and was posted in the Board of Education office.

III. ROLL CALL

Present: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin,
Timothy Kenyon, Sharon Lukac, Sairilin Parra

Also Present: Dr. Jamil Maroun, Superintendent;
Mr. Paul Roth, Interim Business Administrator/Board Secretary

Absent: Debra Babich, Jeanne Lombardino

IV. PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION AND READING OF MISSION STATEMENT

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

V. APPROVAL OF MINUTES – RESOLVED, the Board of Education approves the regular minutes of the following meeting: March 14, 2023.

Mr. Kenyon made a motion to approve the minutes. The motion was seconded by Mrs. Breen and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kelly Harabin,
Timothy Kenyon, Sairilin Parra

NAYES: None

ABSENT: Debra Babich, Jeanne Lombardino

ABSTAIN: Sharon Lukac

At 7:04 p.m. Mr. Kenyon motioned to enter Closed Session. Items discussed would be in reference to Item # 3 listed below. No formal action will be taken. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VI. CLOSED SESSION (if necessary - use this resolution to identify the qualified matters to be discussed)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

At 7:17 p.m. Mr. Kenyon made a motion to end Closed Session. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

At 7:20 p.m. Mr. Kenyon made a motion to resume the meeting. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension/HIB Report
- Guidance Update - Samantha Kosty
- Summer Programming - Kelli Eppley, Assistant Superintendent and Laura D'Amato, Director of Special Services
- Budget Presentation/Public Budget Hearing - Paul Roth
- Student/Staff Recognition

Student Representative, Solomiya Mykhaylyshyn reported on the following items:

- College Career Day
- Into the Woods - MHS Drama Club presentation
- Testing (SAT)
- Faculty Awards
- Junior/Senior Prom

Dr. Maroun reported on the following items:

- HIB & Suspension Report - Powerpoint Presentation
 - 11 HIB Cases - 1 Confirmed
- School Calendar

Mrs. Samantha Kosty, District Supervisor of Counseling, Physical Education & Health, gave an update on the program with a PowerPoint presentation.

Mr. Paul Roth, Interim Business Administrator/Board Secretary, gave a presentation on the budget for the 2023/2024 school year.

Student and Staff Recognition Awards were presented by Dr. Maroun.

At 8:41 p.m., Mr. Kenyon made a motion to break for refreshments. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

At 8:48 p.m., Mr. Kenyon made a motion to resume the meeting. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

VIII. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 8:49 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment on agenda items only. The motion was seconded by Mrs. Breen and approved by unanimous voice vote. Mr. Kenyon invited questions from the public on agenda items only.

No Comments.

At 8:50 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Mrs. Breen and approved by unanimous voice vote.

IX. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, *Chairperson*

Mrs. Lukac reported on the following items for the Policy Committee:

- Policy meeting was held this evening.
 - Bylaws, Policy/Regulations and First Reads

Mrs. Lukac moved Item A-1 as follows:

A-1 RESOLVED, the Board of Education approves the abolishment of the following policies:

| | | |
|--------|---------|---|
| Policy | 1648.11 | The Road Forward to Covid - Health and Safety |
|--------|---------|---|

| | | |
|--------|---------|--|
| Policy | 1648.13 | School Employee Vaccination Requirements |
|--------|---------|--|

The motion was seconded by Mrs. Breen and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon,
Sharon Lukac, Sairilin Parra

NAYES: None

ABSENT: Debra Babich, Jeanne Lombardino

Mrs. Lukac moved Item A-2 as follows:

A-2 RESOLVED, the Board of Education approves for first reading the adoption of the following policies/regulations:

| | | |
|------------|------|-----------------------------|
| Policy | 2423 | Bilingual and ESL Education |
| Regulation | 2423 | Bilingual and ESL Education |

| | | |
|------------|------|---|
| Policy | 2425 | Emergency Virtual or Remote Instruction Program |
| Regulation | 2425 | Emergency Virtual or Remote Instruction Program |

| | | |
|------------|------|------------|
| Policy | 5200 | Attendance |
| Regulation | 5200 | Attendance |

| | | |
|------------|---------|-----------------------|
| Policy | 8140 | Student Enrollments |
| Regulation | 8140 | Enrollment Accounting |
| Policy | 8330 | Student Records |
| Regulation | 8330 | Student Records |
| Regulation | 8420.2 | Bomb Threats |
| Regulation | 8420.7 | Lockdown Procedure |
| Regulation | 8420.10 | Active Shooter |

The motion was seconded by Mrs. Breen and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich, Jeanne Lombardino

B. Curriculum and Instruction Committee (Student Activities): Debra Babich, *Chairperson*

Dr. Maroun reported on the following items for the Curriculum and Instruction Committee:

- Update on HIB documents
- Last meeting was April 4th
 - Reviewed Guidance presentation
 - Summer Program
 - Staff appointment process
 - 2 CEU items

Whereas the Superintendent of Schools has recommended certain changes in the district's curriculum, instruction, and student activity programs, now, therefore be it

Mr.Kenyon moved items B-1 through B-9 as follows:

B-1 BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on March 14, 2023 regarding student case numbers:

- 243248-02172023
- 243738-02272023
- 243791-02282023

B-2 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

| Employee | Event(s) | Location | Date(s) | Estimated Cost | Budget Source |
|---------------------------------|--|---------------------------------------|-------------------|---|--|
| Diane Harper Julia T.M-Bowie | NJTESOL/NJBE 2023 Spring Conference | Hyatt Regency New Brunswick, NJ | May 25, 2023 | Registration:\$390.00 per person Parking: \$18.00 per person Mileage: \$12.13 per person | 20-241-200-500-000-000-000 11-000-223-580-050-000-000 11-000-223-580-050-000-000 |
| Angelica Viso | NJ Prevention Network Annual Addiction Conference | Virtual | May 18 & 19, 2023 | N/A | N/A |

| | | | | | |
|--|--|---------------------------------------|----------------|--|----------------------------|
| Kristin Stranieri | NJSB Understanding HIB Characteristics | New Brunswick, NJ | May 1, 2023 | Registration: N/A Mileage: \$13.63 | 11-000-223-580-090-000-000 |
| Dana Correnti | NJSB Understanding HIB Characteristics | New Brunswick, NJ | May 1, 2023 | Registration: N/A Mileage: \$13.63 | 11-000-223-580-050-000-000 |
| Jennifer Williams | AP Art & Design Updating course on teaching AP Art | Virtual | July 3-7, 2023 | Registration: \$800.00 | 11-000-251-330-000-002-000 |
| Adam Wright Kelli Eppley Michael Magliacano Jamil Maroun Elizabeth Vroom Natalia Hughes Jennifer Pisano Nicole Eardley Rebecca Fosbre Laura D'Amato Christine Vinegra | Summer Inclusion Leadership Conference | Montclair State University | June 9, 2023 | Registration: N/A Mileage: \$41.50 <i>per person</i> | 11-000-223-580-065-000-000 |
| Kelli Eppley | NJ TESOL Conference | Hyatt Regency New Brunswick, NJ | May 24, 2023 | Registration: \$390.00 | 11-000-251-330-000-002-000 |
| Kelli Eppley | MLL Summit | NJ PSA/FEA Monroe, NJ | May 12, 2023 | Registration: N/A | N/A |

B-3 RESOLVED, the Board of Education approves the amendment of the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

| Employee | Event(s) | Location | Date(s) | Estimated Cost | Budget Source |
|--|---|--|----------------|---|----------------------------|
| Damian Storey (in place of Audra Burns Board approved on March 14th) | Rutgers Univ. Tri State Career Fair | Jersey Mike's Arena Piscataway, NJ | April 28, 2023 | Mileage: \$11.46 | 11-000-223-580-065-000-000 |
| Heather Sheffrin | Reimagining School Nursing | Princeton Marriott Princeton, NJ | March 25, 2023 | Amended approval cost for registration \$224.00 | 11-000-223-320-000-000-000 |

B-4 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

| Date(s) | Destination/Travel Mode | Grade Level | Subject Matter |
|-----------------------------|---|--|---|
| Roosevelt | | | |
| May 13, 2023 | Ocean Twp. High School <i>Transportation: Parents</i> | 4th Grade <i>Approx. 10 Students</i> | 4th Grade students attending CJMEA Honors Chorus REGION II HONORS CHORUS FESTIVAL |
| ABIS | | | |
| April 27, 2023 | Far Hills Fairgrounds <i>Transportation: Road to Success LLC</i> | Grades: 5-8 Science/Environmental Club | Students will study climate change standards |
| Manville High School | | | |
| May 11, 2023 | Manville VFW <i>Transportation: Walking</i> | MHS Jazz Band <i>Approx. 20 students</i> | Performance opportunity and community engagement |
| April 26, 2023 | Duke Farms Hillsborough, NJ <i>Transportation: Bus provided by Duke Farms</i> | Environmental Club Grades: 9-12 <i>Approx. 20 Students</i> | Students will learn about the solar field and participate in sustainable planting at Duke Farms |

B-5 RESOLVED, the Board of Education approves the following position for Summer 2023 with staffing as indicated:

| Position | Program | Compensation | Dates | Source |
|--|------------------------------|--|----------------|--|
| Three (3) School Counselors (Shared Position) | Summer Work MHS | at \$40.00 per hour Not to exceed Seventy (70) Hours Each | 7/1/23-8/30/23 | 11-000-218-104-050-002-000 |
| Two (2) School Counselors (shared position) | Summer Work ABIS | at \$40.00 per hour Not to exceed Thirty-Five (35) Hours | 7/1/23-8/30/23 | 11-000-218-104-065-002-000 |
| One (1) School Counselor | Summer Work Roosevelt | at \$40.00 per hour Not to exceed Twenty-Eight (28) Hours | 7/1/23-8/30/23 | 11-000-218-104-080-002-000 |
| One (1) School Counselor | Summer Work Weston | at \$40.00 per hour Not to exceed Twenty-Eight (28) Hours | 7/1/23-8/30/23 | 11-000-218-104-090-002-000 |
| One (1) School Counselor | Summer Work Roosevelt/Weston | at \$40.00 per hour Not to exceed Thirty-Five (35) Hours | 7/1/23-8/30/23 | 11-000-218-104-080-002-000 11-000-218-104-090-002-000 |

B-6 RESOLVED, the Board of Education approves the following New Teacher Academy Teacher Leader position for the 2022-2023 school year with staffing as indicated:

| Position | Program | Compensation | Dates | Source |
|--------------------|---------------------------------------|--------------|-------------------------|----------|
| Teacher Leader (2) | New Certificated Staff Academy (NCSA) | 90 hours | August 2023 - June 2024 | Title II |

B-7 RESOLVED, the Board of Education approves the agreement with The ARC of New Jersey for Planning for Adult Life Skills for the 2023-2024 School Year.

B-8 RESOLVED, the Board of Education approves the revision and alignment of district curricula with the State Board Adopted Standards for implementation.

ABIS

[Spanish Grade 5 Curriculum](#)

MHS

[Traditional Crafts Curriculum](#)

B-9 RESOLVED, the Board of Education approves the 2023 – 2024; 2024 – 2025 and 2025 - 2026 Manville School District Academic Calendars as per attached Addendum II.

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich, Jeanne Lombardino

C. Negotiations Committee: Rikki Erickson, *Chairperson*

Mrs. Erickson reported on the following items for the Negotiations Committee:

- No meeting yet

D. Personnel

Mr. Kenyon moved items D-1 through D-9 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it

D-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements:

| Name | Position | Action | Effective Date |
|------------------|------------------------------|---|-----------------------------|
| Rachael Lopa | Teacher MHS | Paid Medical Leave of Absence in accordance with FMLA | March 24 - April 16, 2023 |
| Marta Jakubowski | Custodian Night shift | Retirement | July 1, 2023 |
| Sandra Peckhardt | Child Study Team | Retirement | January 1, 2024 |
| Michael Forte | Teacher MHS | Paid Medical Leave of Absence in accordance with FMLA | March 28 - April 3, 2023 |
| Richard Mooney | Custodian | Unpaid Leave of Absence | February 28 - June 30, 2023 |
| Gina Dawson | Social Social Worker ABIS | Paid Medical Leave of Absence in accordance with FMLA | March 20 - May 3, 2023 |
| Peter Suydam | Custodian | Paid Medical Leave of Absence | May 3 - June 28, 2023 |
| Todd Widitz | Security Monitor | Resignation | April 19, 2023 |

D-2 RESOLVED, the Board of Education employs the following persons in the positions and with terms as stated pending satisfactory completion of employment requirements:

| Name | Position | Certificate | Compensation | Effective Dates |
|--------------------|---|---------------------------------|---|--|
| Kira Solt | Reading Interventionist Maternity Leave Replacement Weston Elementary | Standard, Reading Specialist | MA, Step 1 \$58,120, <i>prorated</i> | On or about May 1 - June 16, 2023 |
| Daniel Cabral | Athletic Trainer District | Certified Athletic Trainer | BA, Step 4 \$57,010 <i>2023-2024 Salary Guide</i> | On or about May 26, 2023 |
| Elizabeth McDonald | Secretary Guidance Dept District | N/A | Step 2 \$54,540 | On or about May 26, 2023 |
| Maria Lazurus | Teacher | CE Teacher of Spanish | MA, Step 9 \$63,420 | RESCIND as of April 1, 2023. Was approved on Feb 28, 2023 BOE Agenda. |
| Jennifer Sanders | Confidential Secretary to the Superintendent's Office | N/A | \$67,500 | July 1, 2023 |
| Michelle Romero | Nurse (shared with SCESC) | BLS/CPR Certified | BA+15, Step 10 \$63,770 | On or about May 15, 2023 |

| | | | | |
|--------------------|----------------------|---|-------------------------|-------------------|
| Candelaria Arrieta | Teacher, MHS | Std, Teacher of Spanish | MA, Step 20 \$86,450 | August 22, 2023 |
| Ayoni Bachrich | 2nd Grade Teacher | K6 ESL Bilingual & Bicultural (pending) | MA, Step 5 \$59,610 | September 1, 2023 |
| Kieran Bonsignore | Band Teacher ABIS | K12 Music Teacher (pending) | BA, Step 1 \$55,510 | September 1, 2023 |

D-3 RESOLVED, the Board of Education approves the following staff members in the positions with terms as stated:

| Name | Position | Compensation | Effective Dates |
|---|---|---|---|
| Christina Sulewski Tara DelMonaco Christina Ruggini | School Counselors Summer Work MHS | at \$40.00 per hour Not to exceed Seventy (70) Hours Each | Summer 2023 (as needed) |
| Christine Bachorik Kevin Pacheco | School Counselors Summer Work ABIS | at \$40.00 per hour Not to Exceed Thirty-Five (35) Hours each | Summer 2023 (as needed) |
| Theresa Gonzalez | School Counselors Summer Work Roosevelt | at \$40.00 per hour Not to Exceed Twenty-Eight (28) Hours | Summer 2023 (as needed) |
| Dana Correnti | School Counselors Summer Work Weston | at \$40.00 per hour Not to Exceed Twenty-Eight (28) Hours | Summer 2023 (as needed) |
| Kristin Stranieri | School Counselor Summer Work Roosevelt/Weston | at \$40.00 per hour Not to Exceed Thirty-Five (35) Hours | Summer 2023 (as needed) |
| Stefani Villa (filling in for Rachael Lopa) | English Tutoring MHS | One (1) Hour per week for a total of 4 weeks at \$40.00 per hour | April/May 2022 - 2023 School Year |
| Lisa Molina Orion Nolan | New Certificated Staff Academy | Up to 90 hours at \$40.00 per hour | August 2023 - June 2024 |

D-4 RESOLVED, the Board of Education approves the following substitutes for the 2022-2023 school year with compensation as stated, pending satisfactory completion of employment requirements:

| Name | Position | Compensation | Effective Dates |
|----------------|--------------------|---|--------------------------|
| Melissa Juarez | Substitute Teacher | Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day | 2022-2023 School Year |
| John Corso | Substitute Teacher | Long Term: \$190 Per Day Teacher: \$140 Per Day Inst. Asst: \$105 Per Day | 2022-2023 School Year |

D-5 RESOLVED, the Board of Education approves the following positions for the Child Study Team members to conduct summer evaluations with staffing as follows:

| Name | Position | Compensation | Dates |
|---|--|---------------|---|
| Laura Coffey Sandra Peckhardt <i>Shared position</i> | LDT-C Child Study Team Summer 2023 Evaluations | Per Diem Rate | Up to Sixteen (16) Days During Summer 2023 |
| Christine Clark Ifat Sade Jaime Bravo <i>Shared position</i> | School Psychologist Child Study Team Summer 2023 Evaluations | Per Diem Rate | Up to Sixteen (16) Days During Summer 2023 |
| Marylin Orejuela Kelly Bravo <i>Shared Position</i> | School Social Worker Child Study Team Summer 2021 Evaluations | Per Diem Rate | Up to Thirteen (13) Days During Summer 2023 |
| Maureen Tanko Siobhan McLaughlin Emily Eick <i>Shared position</i> | Speech Therapist Child Study Team Summer 2021 Evaluations | Per Diem Rate | Up to Ten (10) Days During Summer 2023 |

D-6 RESOLVED, the Board of Education approves the following Extended School Year Programs for nineteen (19) days, from June 26, 2023 to July 27, 2023 with staffing as indicated:

| Name | Position | Compensation | Dates |
|---|--|--|--|
| Randi Sullivan Logan Chaya | PSD/ABA Teacher Instructional Assistant | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Katlin Hart Josephine Fendt Kathy Vacarro | PSD | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Kaitlin Hennelly Melanie De La Cruz Erin Sperduto | LLD K-3 | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Wanda Balladares Christine Gorbaturk | MD 1-5 | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Orion Nolan Nick McFarland Megan Loriot | LLD 4-5 | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |

| | | | |
|---|---|--|--|
| Cheryl Cojacar Vanessa Guerrazi Christofer Peckhardt | LLD 6-9 | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Amanda Rassmussen Betty Roche | MD 8-12 | Teacher: 100 Hours @ the negotiated rate Instructional Assts: 76 Hours @ the negotiated rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Gina Dawson | Crisis Interventionist (Social Worker or School Psychologist) | 76 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Lori Wighard | Occupational Therapist | 76 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Taylor Stier Elizabeth Catelli Glenna Gray Kenny Eckles Julia Bowie | ESL Summer Program | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Amie Walsh Diana Gallagher | Kindergarten | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Courtney Madrigal Heather Erickson | First Grade | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Laina Penrose Courtney Fottrell | Second Grade | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Katrina De La Cruz Laura Landau | Third Grade | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Rachel Stoddard Manon Mincielli | Fourth Grade | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Nicole Eardley Kayla Eckert Jessica Donnamaria Kristen Lonsdorf Elizabeth Jacques | MS Enrichment | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Madison August | Substitute | As needed - Do Not Exceed 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |

| | | | |
|---------------------------|------------------------------|---|--|
| Maureen Stephen | HS Math | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Katherine Clint | HS Health and PE | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Christopher Del Prete | Educere (HS Credit Recovery) | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Jackie Cubero | Staff Childcare | 114 hours @ 40.00 per hour | 6/26/23-7/27/23 8:00-1:00 excluding Fridays and 7/4/23 |
| Lisbeth Cintron | Staff Childcare Assistant | 114 hours @ Educational Assistant Hourly Rate | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |
| Program Coordinator - MHS | Tara Delmonaco | 150 hours @ \$40.00 per hour | 6/26/23-7/27/23 8:00-1:00 excluding Fridays and 7/4/23 plus additional hours for planning. |
| Nurse | Larissa Mattei | 100 Hours @ \$40.00 per hour | 6/26/23-7/27/23 8:30-12:30 excluding Fridays and 7/4/23 |

D-7 RESOLVED, the Board of education approves the following After School Hours Title III Program for the 2022-2023 School Year with staffing as indicated:

| Name | Position | Compensation | Effective Dates |
|--|---|--|-----------------------|
| Katrina De La Cruz (replacing E. Catelli) | After-Hours Program for ESL Students Roosevelt | Two (2) Days per Week – One (1) hour per day @ \$40 per hour up to Twenty (20) hours | 2022-2023 School Year |

D-8 RESOLVED, the Board of Education approves the student listed below as a Student Observer in the Manville School District for the 2022 – 2023 school year with details as follows:

| Name | College/University | Observation Period | School |
|-------------------|--------------------|-------------------------|-----------------------|
| Christian Baffige | Kean University | Observation for 25 hrs. | 2022-2023 School Year |

D-9 RESOLVED, the Board of Education approves the following staff members for Sixth Period Instruction for the 2022-2023 School Year with terms as stated:

| Name | Position | Compensation | Effective Dates |
|------------------|--|---|-------------------------------|
| Kaitlin Hennelly | Sixth Period Instruction Special Education - ABIS | Stipend Per Contract - prorated \$1140 | April 3, 2023 - June 30, 2023 |

The motion was seconded by Mrs. Harabin and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon,
Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich, Jeanne Lombardino

E. Finance and Facilities Committee: Kelly Harabin, *Chairperson*

Mrs. Harabin reported on the following items for the Finance & Facilities Committee:

- Last meeting was April 18th
- Budget
- Summer Projects
- Negative Food Service Balances
- Food Summer Program
- Next meeting will be May 2nd

Mrs. Harabin moved items E-1 through E-20 as follows:

E-1 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION

RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2023:

WHEREAS, these reports show the following balances on February 28, 2023:

| FUND | CASH BALANCE | APPROPRIATION BALANCE |
|-----------------------------------|-----------------|-----------------------|
| (10) General Current Expense Fund | \$8,470,677.81 | |
| (11) Current Expense | | \$3,195,915.16 |
| (12) Capital Outlay | | \$2,350,098.00 |
| (13) Special Schools | | |
| (20) Special Revenue Fund | -\$172,485.42 | \$2,838,377.43 |
| (30) Capital Projects Fund | \$2,259,622.24 | \$1,646,274.87 |
| (40) Debt Service Fund | \$2,225.03 | |
| TOTAL | \$10,560,039.66 | \$10,030,665.46 |

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1),

and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

E-2 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approve payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

| Fund | Check Numbers | Amount |
|---------------------------|----------------------|-----------------------|
| General Fund #10 | | \$ 3,194,459.84 |
| Special Revenue Fund #20 | | \$303,544.54 |
| Capital Projects Fund #30 | | \$83,881.75 |
| Debt Service Fund #40 | | \$0 |
| TOTAL | | \$3,581,886.13 |

| March 7, 2023 Interfund Transfer for State Retirement Fund | | |
|---|-------------------|--------------|
| General Fund 11-000-291-241-000-000-000 | To Agency Account | \$376,303.29 |

E-3 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reported them to the Board of Education for the month ending February 2023 as shown on **Addendum I**.

E-4 CAFETERIA CLAIMS

RESOLVED, the Board of Education approve the following Cafeteria Claims for payment:

| CHECK# | DATE | VENDOR | AMOUNT |
|---------------|-------------|--------------------|---------------------|
| 3191 | 3/14/23 | Breakdown Products | \$801.00 |
| 3192 | 3/14/23 | Aramark | \$68,652.85 |
| 3193 | 3/14/23 | Aramark | \$89,259.39 |
| 3194 | 3/14/23 | Aramark | \$72,449.27 |
| 3196 | 4/1/2023 | Edvocate | \$1249.00 |
| | | Total | \$232,411.51 |

E-5 APPROVAL OF THE 2023-2024 BUDGET

WHEREAS, on March 14, 2023 the Board of Education adopted a preliminary budget for the operation of the Manville Public Schools during the 2023-2024 school year and submitted it to the County Superintendent of Schools, and

WHEREAS, the preliminary budget was approved by the County Superintendent of Schools on April 10, 2023

WHEREAS, pending that approval, the budget and notice of a public hearing were advertised in The Courier News on

April 20, 2023

WHEREAS, on April 25, 2023, the Board of Education conducted a public hearing on that budget, now, therefore, be it

RESOLVED, the Board of Education adopts the following budget for the 2023-2024 school year:

| | 2023-2024 Total Expenditures | Less : Anticipated Revenue | Tax Levy |
|----------------------|------------------------------|----------------------------|------------|
| General Fund | 39,767,157 | 24,111,141 | 15,656,016 |
| Special Revenue Fund | 5,050,704 | 5,050,704 | 0 |
| Debt Service | 4,067,383 | 4,067,383 | 0 |
| Total | 48,885,244 | 33,229,228 | 15,656,016 |

E-6 AIR MONITORING, ASBESTOS ABATEMENT IN BOILER ROOM AT MANVILLE HIGH SCHOOL - NICK RESTORATION

RESOLVED, the Board of Education approves Nick Restoration, EnviroVision Project No. #23-049 S8 in the amount not to exceed \$41,000, for the project management, monitoring, air sampling and reporting services associated with the asbestos abatement in the boiler room at Manville High School.

E-7 APPROVAL OF TRAINING WITH LANGUAGE & LITERACY ASSOCIATES

RESOLVED, the Board of Education approves a half day training with the Language and Literacy Associates for Multilingual and Multicultural Education, in the amount not to exceed \$2500.

E-8 APPROVAL OF CONTRACT WITH FRONTLINE EDUCATION

RESOLVED, the Board of Education approves the contract with Frontline Education for the 2023-2024 school year in the amount not to exceed \$50,000.00 for the following modules:

| Module | Amount | Account |
|---------------------------------|-------------|----------------------------|
| IEP Direct | \$21,550.73 | 11-000-222-890-000-000-000 |
| Applicant Tracking | \$8,930.94 | 11-000-252-330-000-000-000 |
| Absence & Substitute Management | \$9,246.62 | 11-000-252-330-000-000-000 |
| Employee Evaluation Management | \$7,427.77 | 11-000-252-330-000-000-000 |

E-9 APPROVAL OF PURCHASES FROM FLEETWOOD GROUP, INC.

RESOLVED, the Board of Education approves the following purchases from Fleetwood Group, Inc. for the 2022-2023 school year, not to exceed \$62,000.00.

| Description | Amount | Account |
|-------------------------|-------------|-----------------------------|
| Weston School Furniture | \$29,925.00 | #30-000-424-610-090-000-000 |
| Weston School Furniture | \$30,380.40 | #30-000-424-610-090-000-000 |

E-10 APPROVAL OF TRANSFER

RESOLVED, the Board of Education approves the transfer of \$60,000.00 from the general operating budget to the athletics account to cover costs of annual dues, tournament fees and official fees for the 2022-2023 school year.

E-11 APPROVAL OF ARCHITECT SERVICES

RESOLVED, the Board of Education approves the agreement with DRG Architects in the amount not to exceed \$17,500, for services associated with the rebid and construction administration for the Weston Elementary School Roof Additional Sections (DRG #2145) and the Manville High School Kitchen Floor (DRG #2146)..

E-12 FACILITY USE REQUESTS

RESOLVED, the Board of Education approves the following Facility Use Request:

| ORGANIZATION | PROGRAM | LOCATION | DATE | TIME | FEES |
|-----------------------------------|---------------------------------|--|--|--|------------------|
| Manville Recreation | Winter Futsal | Weston School Gymnasium | 4/3/23 & 4/5/23 M, W | 6:00 pm - 7:30 pm | N/A |
| Manville Recreation | 30+ Open Gym | Manville High School Gymnasium | 5/3/23 - 6/7/23 Wednesday | 7:30 pm - 9:00 pm | N/A |
| Middle Earth | Family Fun Night | Roosevelt School Multipurpose Room | 4/4/23 Tuesday | 6:00 pm - 8:30 pm | N/A |
| Princeton Justice Initiative | Share Fair | Weston School Multipurpose Room, Gymnasium, Playground, Hallways, Classrooms | 4/22/23 Saturday | 10:00 am - 4:00 pm | N/A |
| Somerville Elks Lodge 1069 | Jack's Kids Softball Tournament | Manville High School JV & Varsity Baseball Fields | 7/8/23 Saturday | 7:00 am - 4:00 pm | N/A |
| Immaculata High School | High School Track Team Practice | Manville High School Ned Panfile Stadium Track | 4/3/23 - 5/26/23 M, T, W, Th, F *dates/times as per contract | 5:15 pm - 5:45 pm (M-Th) 5:15 pm - 7:15 pm (F) 12:00 pm - 2:00 pm (4/10, 4/13, 4/14) M, Th, F | \$50 per session |
| Garden State Cultural Association | Celebration of New Year | Manville High School Auditorium, Cafeteria A & B | 5/20/23 Saturday | 1:00 pm - 7:00 pm | \$2,795.75 |
| Manville Recreation | Baseball Summer Camp | Manville High School Varsity Baseball Field | 7/10/23 - 7/14/23 M, T, W, Th, F | 8:30 am - 11:30 am | N/A |
| Manville Recreation | Soccer Summer Camp | Manville High School Ned Panfile Stadium | 8/14/23 - 8/18/23 M, T, W, Th, F | 5:30 pm - 8:00 pm | N/A |
| Manville Recreation | Summer Camp | Roosevelt School Multipurpose Room, Playground, 6 Classrooms, Art Room | 6/26/23 - 7/28/23 M, T, W, Th, F | 11:30 am - 5:30 pm | N/A |
| Manville Recreation | Adult Walking Program | Manville High School Hallways | 5/2/23 - 6/8/23 T, Th | 6:00 pm - 7:30 pm | N/A |

E-13 APPROVAL FOR RN/LPN SERVICES

RESOLVED, the Board of Education approves the contract with Delta-T Group for RN/LPN Services for the 2022-2023 school year in the amount of \$55-60/ hour, not to exceed \$6000.

E-14 APPROVAL OF CONTRACT WITH COMMUNITY OPTIONS ENTERPRISES, INC.

RESOLVED, the Board of Education approves the contract with Community Options Enterprises, Inc. in the amount not to exceed \$130,000, for a community based instructional program for students 18-21 years of age.

E-15 APPROVAL OF CLIMATE CHANGE GRANT

RESOLVED, the Board of Education approves the acceptance of the Climate Change Grant in the amount of \$6,600. The funds will be utilized for costs associated with transporting our students to off-site excursions where they can learn from community based partners about climate change and become involved in climate solutions. (Budget Source 20-471-100-600)

E-16 APPROVAL - CONTRACTS FOR GOODS OR SERVICES

RESOLVED, the Board of Education approves the following contracts for goods or services and authorizes the President and Secretary to sign the appropriate contracts on behalf of the Board:

| Vendor | Purchasing Authority | Description of Goods or Services | Effective Date(s) | Amount | Budget Source |
|------------------|----------------------|--|-------------------|---|----------------------------|
| Phoenix Advisors | Proprietary Service | Bond Counsel & Continuing Disclosure Agent Services 2023-2024 | 2023-2024 | \$1,350 base fee \$450 per issue set up charge \$250 for each event filing \$250 for each Notice of Redemption | 11-000-251-330-000-001-000 |

E-17 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Mercy Transportation, Inc. for the following athletics trips scheduled for the 2022-2023 school year, totaling \$755:

| Date | Destination | Price |
|----------------|-----------------------|-------|
| April 18, 2023 | JP Case Middle School | \$755 |
| | TOTAL | \$755 |

E-18 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Road to Success LLC for the following field trips scheduled for the 2022-2023 school year, totaling \$475:

| Date | Destination | Price |
|----------------|-----------------------|-------|
| April 27, 2023 | Far Hills Fairgrounds | \$475 |
| | TOTAL | \$475 |

E-19 APPROVAL SUBSTITUTE RATES 2022- 2023 - REVISED

RESOLVED, the Board of Education approves the following revised rates of pay for the 2022-2023 school year:

Substitute Custodians/Maintenance \$20 Per Hour / \$160.00 Per Shift

E-20 RESOLUTION FOR BCBA

RESOLVED, the Board of Education ratifies the following settlement agreement with the MEA:

Whereas, the Manville Board of Education ("the Board") and the Manville Education Association ("the Association") are parties to a collective negotiations agreement setting forth terms and conditions of employment for non-supervisory employees of the Manville Public School District for the period July 1, 2021 through June 30, 2024 ("the Agreement"); and

Whereas, the Association filed a request for unit clarification with the New Jersey Public Relations Commission ("PERC") seeking the addition of the position "Board Certified Behavior Analyst" ("BCBA") to the collective negotiations unit represented by the Association, PERC Dkt. No CU-2023-009; and

Whereas, the parties have amicably resolved their differences;

It is therefore Agreed as follows:

1. The BCBA position is hereby included in the collective negotiations unit represented by the Association, and the recognition article of the Agreement is deemed amended accordingly.
2. The individual presently serving as BCBA shall be placed at Step 20 of the PhD salary guide in the Agreement, and be entitled to such salary increases going forward as applicable to Association unit members on that salary guide; provided, that she shall not be subject to any diminution in her current salary.
3. The Settlement Agreement resolves all issues raised in the unit clarification proceeding initiated by the Association, which shall promptly notify PERC that it is withdrawn.

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: Justina Breen, Rikki Erickson, Kimberly Fleming, Kelly Harabin, Timothy Kenyon, Sharon Lukac, Sairilin Parra
NAYES: None
ABSENT: Debra Babich, Jeanne Lombardino

F. Communications Committee: Timothy Kenyon, Chairperson

Mr. Kenyon reported on the following items for the Communications Committee:

- Last meeting was April 17th
- Brand Identity
- Survey data in packet
- Next meeting will be held May 15th

X. OLD BUSINESS/NEW BUSINESS

Old Business:

None to report.

New Business:

- April ESC Budget

XI. PUBLIC COMMENT – Mrs. Lombardino will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At 8:58 p.m. Mr. Kenyon moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote. Mrs. Lombardino invited questions and comments from the public.

COMMENTS (need full name & address):

Mrs. Jessica Nichols
115 South 14th Avenue
Manville, NJ 08835

- Brought up the backpack program and wanting to get Weston School involved.
- Had a question on estimated enrollment of school.
- Question on summer food sponsor.

At 9:02 p.m. Mr. Kenyon motioned to close the meeting to the public. The motion was seconded by Mrs. Breen and approved by unanimous voice vote.

XII. ADJOURNMENT

At 9:04 p.m. Mr. Kenyon made a motion to adjourn the meeting. The motion was seconded by Mrs. Harabin and approved by unanimous voice vote.

Respectfully Submitted,



Mr. Paul Roth
Interim School Business Administrator/Board Secretary